Date: dd/mm/yyyy

To,

The Visa Officer,

Consulate General of Israel,

Mumbai.

Sub: Request for Issuance of Tourist visa

Dear Sir/Madam,

I am pleased to inform you that I, xxxx along with my wife Mrs. xxxxxx, would like to visit for a vacation from 00/00/2022 to 00/00/2022. During our visit all the travel expenses will be borne by my company & me. Following are our passports details.

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant’s name** | **Passport’ s no.** | **Date of Issue** | **Date of Expiry** |
| Mr. xxxx | xxxxx | Dd/mm/yyyy | Dd/mm/yyyy |
| Mrs. xxxx | xxxxx | Dd/mm/yyyy | Dd/mm/yyyy |

Please find enclosed completed filled and signed visa application forms, passports, photographs, bank statements, tax returns, hotel vouchers and other necessary documents for your ready reference.

I would appreciate if you could grant us a tourist visa for the necessary period and I also confirm that we will return back to India at the end above mentioned period.

Thanking you,

Yours truly,

Mr. xxxx